Chardon Tomorrow

Role and Responsibilities of Board Members

The following responsibilities are specific to Chardon Tomorrow and are articulated for the purpose of complementing and/or clarifying certain aspects of the traditional governing responsibilities of board members.

Commit to the vision and mission of Chardon Tomorrow

Attend meetings of the Board: Board members are expected to attend all scheduled Board meetings. Exceptions will be made when circumstances warrant, but attendance at a minimum of eight of the meetings per year is required (includes annual retreat and Heritage Ohio review). Attendance is mandatory for the annual board retreat.

Serve on at least one committee and attend committee meetings: Attendance at all committee meetings of committees on which the Board member serves is encouraged and attendance at a minimum of half of the committee meetings is required.

Prepare for meetings in advance: Chardon Tomorrow commits to sending materials in advance; board members commit to reading and considering materials in advance of meetings.

Contribute expertise and participate in strategic development of board and organization.

Attend/volunteer at a minimum of three events annually. These include workshops, volunteer mixers, non-ticketed events, or community events in which CT is a partner.

Maintain an annual membership to Chardon Tomorrow and consider an annual gift/donation in excess of the individual membership amount.

Develop funding support: Assist Chardon Tomorrow Board and staff in its fund raising efforts by arranging introductions, inviting associates to events/meetings, signing letters to friends and associates, and otherwise helping to open doors for support.

Serve as an ambassador of Chardon Tomorrow: Be familiar with and speak in support of CT and allow the Member’s name to be used in support of CT’s mission.

Refrain from discussing or sharing confidential board business with non-board members.

Adhere to the fiduciary duties of care, loyalty, and obedience, as described in the Ohio revised Code.
Disclose any potential conflict of interest with Chardon Tomorrow. Signed conflict of interest statements are required of all board members on an annual basis. A copy of the Conflict of interest policy has been provided to you and is also available through the Organizational Chairperson.